

## Liberal Studies Abroad to Florence, Italy Application Form

**Program dates for time in Italy: May 15 to June 16, 2022**

Please fill out the following form and submit it, *along with a copy of your current unofficial university transcript*, and the completed “student profile” via e-mail attachment, to **mark.blackell@viu.ca**. The due date is **December 20, 2021**.

### Section A – Informational Questions:

1) Name:

2) E-mail address for all official communication with you:

3) Date of Birth:

4) Choose *ONE* of i, ii, or iii:

- i. Are you a **Vancouver Island University** student? Yes      If so, what is your **VIU** student number:
- ii. **Or**, are you a **Ryerson University** student? Yes      If so, what is your **Ryerson** student number:
- iii. **Or**, are you a student from **another university**? Yes      If so, what university?

5) What is your Major and/or Minor? If undeclared, please say so:

6) What year of university are you currently in?:

7) Are you interested in taking the LBST Abroad courses at the second- **OR** the third-year level?

8) Are you planning to **Audit** the LBST Abroad courses (and **not** earn degree credit)?

Yes

No

### Section B – Application Questions:

1) Are you currently on academic probation? (Also include a current unofficial transcript)

Yes

No

2) Liberal Studies Abroad is a field school where the learning takes place in another country and oftentimes in the field. The program is unlike many other courses at Ryerson or VIU that are based primarily in classrooms, and we would like you, the applicant, to know in advance what sort of physical and mental challenges it poses. Please read the following description of some of the features of the program and challenges we may face as we learn in an environment that is in many ways quite different from the typical Canadian university classroom setting:

By applying for this field school, I acknowledge that I understand the following:

I must be registered as a VIU student to participate in this program.

The program fees, incidental fees, insurance, and tuition combined equal approximately \$4498.01 (a bit more for Ryerson students who have an application fee). However, I realize that the tuition portion of this amount, which is approximately \$1530.01, is charged separately from my field school program fees and I must pay my tuition in May 2022 through my VIU student account.

I am comfortable travelling as a group which will require punctuality, flexibility, and adaptability to accommodate group needs.

I recognize that the sites we will visit in Italy can sometimes be busy with other tourists and site seers and I can handle being in crowded room, like galleries, for short periods of time.

I recognize that Liberal Studies Abroad is an intensive educational experience involving three courses at the undergraduate level which will demand a reasonable amount of intellectual energy on my part and assignment writing with due dates staggered over the summer months.

I recognize that Liberal Studies Abroad does not provide the kind of close supervision associated with many guided tours: during non-instructional time all participants must be prepared to rely on their own resources for dealing with day-to-day logistics and realities of living in a large Italian city (navigating public transit for your own trips on weekends, making purchases of day-to-day supplies, preparing food in your apartments, negotiating small differences with apartment mates, etc.) .

I will likely share accommodation with 1 or more participants. It is my responsibility to speak to the faculty leader or Education Abroad Office if I require individual accommodation (if it is available). I will be responsible for any additional expenses incurred by requesting private accommodation.

VIU and faculty leaders cannot guarantee that all an individual's needs can be met regarding accommodation, transportation, dietary needs, and other services depending on the cultural context of your destination. I recognize that services will often be modest to keep costs low.

The program involves visits to galleries, churches, and other sites and may require me to walk long distances on some days (up to 5 km in some cases) or stand for two-hours at a time.

I understand that the sidewalks and streets in Florence and other places we will visit are often made of cobblestone and are narrow, busy, and uneven, which can make walking difficult.

Accommodations are in apartments that can be several flights above street level, and I realize that Liberal Studies Abroad cannot guarantee that my apartment will have a working elevator. I may need to climb several flights of stairs daily to access my apartment and carry my own personal belongings and luggage.

It is my responsibility to discuss any accessibility requirements with the faculty leaders and with *VIU* (NOT Ryerson) Disability Access Services *before* arriving in Florence.

It is my responsibility to contact the faculty leader(s) with questions and/or concerns about field school conditions, environment or known hazards prior to applying.

I acknowledge that it is my responsibility to abide by the VIU Student Code of Conduct, Student Academic Code of Conduct, and VIU Learning Off-campus document while participating in this activity.

3) Please briefly explain why you want to go on the Liberal Studies Abroad to Florence program.

4) Please briefly explain what qualities or dispositions you feel you would bring to this group program.

5) If you are accepted in the Program you will have to sign VIU's "Acknowledgement of Responsibility and Assumption of Risk for Study Abroad Programs" form. Before being accepted, however, we require that you check the following boxes to indicate that you have read key sections of that form, including the link provided, and both understand and accept these responsibilities outlined. Please read these points of responsibility and check the boxes:

I recognize that I [will be] an ambassador of VIU and therefore [will be] expected to meet the standards of conduct as set out in VIU's Student Code of Conduct, Academic Code of Conduct and Learning off Campus brochure, the content of which I have read and understood: <https://international.viu.ca/education-abroad/waiver>

The Learning off Campus brochure includes the following language which I have read and accept: "Students will respect the rights of all students and employees to have a positive and safe learning and working environment. Examples of violations include:

- ↳ Interacting with others in negative ways while under the influence of alcohol;
- ↳ Being chronically late on travel days so that the group is delayed; and

↳ Disruptive behavior in a hotel or residence where students have been housed.”

I will conduct myself in a responsible and respectful manner in both the classroom and off-campus locations in my host country. This respectful behaviour will extend to the cultures and communities in which I will travel and live.

If VIU deems that I am in violation of any terms of this Agreement, I understand that VIU may, in its sole discretion, revoke my participation in the Study Abroad program. I understand and accept that should my participation be revoked (a) I will forfeit all monies paid to VIU and (b) if VIU incurs any expense in returning me or my possessions to Canada, I agree to pay VIU for these expenses.

### Section C – Reminders:

**Have you included your current unofficial university transcript with this form in your e-mail to Professor Mark Blackell (Mark.Blackell@viu.ca)?**

### Section D – What happens next?

#### ACCEPTANCE

The Liberal Studies Abroad teaching team will review the applications and send you an email regarding your acceptance to the field school. We may arrange to have Zoom interviews with applicants. Accepted students will then receive an e-mail from VIU Education Abroad requiring you to pay a \$500 non-refundable deposit to secure your spot in the field school by January 31, 2022.

If you are a Ryerson student, you will be sent specific instructions on how to apply to VIU for the purposes of the field school to secure a VIU student ID and student record. This will require a letter of permission from Ryerson to register as a “visiting student” at VIU and Dr. John Caruana, a professor at Ryerson in the ACS Program and in Philosophy, will instruct you on where to get this letter.

#### NON-REFUNDABLE DEPOSIT

If you withdraw from the program, you will not have your deposit refunded. However, if the program itself is cancelled you will receive a full refund. This non-refundable deposit and all other field school fees and associated tuition will be paid through your VIU student record.

If you fail to pay the \$500 non-refundable deposit by the deposit deadline your spot in the field school will be offered to another student and you will be removed from the list of accepted students.

**If the program is cancelled, due to COVID or any other reason, you will receive a refund.** For other circumstances, please see VIU's Cancellation and Refund Policy will for complete information: <https://www.viu.ca/admissions/payment-methods>

#### FIELD SCHOOL FEES/TUITION AND SUPPORTING DOCUMENTATION

All participants will be required to make payments and submit documentation by the following deadlines:

Fee / Amount	Supporting Documentation	Deadline
	a) This Application Form, b) Student Profile (Accommodations/Diet), c) a copy of your up-to-date unofficial academic transcript	December 20, 2021
VIU application fee ( <b>Ryerson students only</b> ) / \$42.55*	All <b>Ryerson</b> students must get a Ryerson Letter of Permission to be a VIU visiting student and submit it with their VIU application.	January 15, 2021
\$500 Non-Refundable Deposit to be paid after acceptance to the program.		January 31, 2022; to lock in your spot you may pay this as soon as you receive your acceptance e-mail, and (for Ryerson students), have a VIU student account.
Payment 1: \$1200	Passport Copy	February 20, 2022
Payment 2: \$1200	a) Completed Online Registry b) Completed Pre-departure Checklist	April 1, 2022
GuardMe insurance for the duration of the program time in Italy: \$68*	Proof of insurance	April 15, 2022
Course Tuition / Amount: \$1490.74		May 9, 2022
<b>TOTAL: \$4459*</b> Ryerson students will also have to pay \$40* for a Ryerson Letter of Permission to be a VIU visiting student and a \$42.55* VIU application fee.		

*\*These figures may change by small amounts.*